

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING 67
APRIL 8, 2015– WORK SESSIONS**

**Human Resources
Summary Minutes**

Work Session was held between the County Commissioners and Human Resources on Wednesday, April 8, 2015 at 9:00 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

County Commissioners: Helen Price Johnson, Chair
Richard Hannold, Member
Jill Johnson, Member

Staff: Pam Dill

Staff Present: Melanie Bacon, Human Resource Director

Others Present: Elaine Marlow, Budget Director, Wylie Farr

Record @ 00:05

Subject/Description: Job Requisitions

Attachment: yes

Action Requested:

Assessor

- Appraiser Trainee, Replacement, C-6 #034/15
Commissioner Johnson moved to approve Job Requisition #034/15. The motion was seconded by Commissioner Hannold and carried unanimously.

WSU

- Program Coordinator – Noxious Weeds, Change position from 12 months .7 FTE to 9 months .8 FTE #035/15
Commissioner Johnson moved to approve Job Requisition #035/15. The motion was seconded by Commissioner Hannold and carried unanimously.

Public Works

- Truck Driver 1, Replacement, R-11 #036/15
Commissioner Hannold moved to approve Job Requisition #036/15. The motion was seconded by Commissioner Johnson and carried unanimously.

Sheriff

- Corrections Deputy, Replacement, GC 9 #038/15
- Corrections Deputy, Replacement, GC 9 #039/15
Commissioner Johnson moved to approve Job Requisition #038/15 & #039/15. The motion was seconded by Commissioner Hannold and carried unanimously.

Subject/Description: Status Change Form

Attachment: none

Action Requested: Approval of merit increase for Administrative Assistant in Commissioners Office.

Follow up: Okay with full Board.

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING 68
APRIL 8, 2015– WORK SESSIONS**

**Sheriff
Summary Minutes**

Work Session was held between the County Commissioners and the Sheriff on Wednesday, April 8, 2015 at 9:15 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

County Commissioners: Helen Price Johnson, Chair **Staff:** Pam Dill
Richard Hannold, Member
Jill Johnson, Member

Staff Present: Wylie Farr, Pam McCarty, Corrections Lieutenant

Others Present: Elaine Marlow, Budget Director

Record @ 09:43

Subject/Description: Interlocal Cooperative Agreement

Attachment: Agreement

Action Requested: Approval of Cooperative Agreement with Northwest Minichain – Whatcom County to provide for transportation services of prisoners for Island County along the I-5 corridor; Term: 1/1/15 – 12/31/15; Amount: \$21,407.00.

Follow up: Okay with full Board to move forward to a Tuesday agenda.

**Juvenile & Family Court Services
Summary Minutes**

Work Session was held between the County Commissioners and the Juvenile Department on Wednesday, April 8, 2015, at 9:20 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

County Commissioners: Helen Price Johnson, Chair **Staff:** Pam Dill
Richard Hannold, Member
Jill Johnson, Member

Staff Present: Andrew Somers

Others Present: Elaine Marlow, Budget Director

Record @ 16:12

Subject/Description: Superior Court & WA State University Amendment #1

Attachment: Amendment #1

Action Requested: Approval of Amendment #1 to the agreement between Island County Superior Court and Washington State University to provide process evaluation of the Family Treatment Court; extends agreement from May 1, 2015 to September 1, 2015

Follow up: Okay with full Board to move forward to a Tuesday agenda.

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING 69
APRIL 8, 2015– WORK SESSIONS**

**Facilities Department
Summary Minutes**

Work Session was held between the County Commissioners and Facilities Department on Wednesday, April 8, 2015, at 9:30 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

County Commissioners: Helen Price Johnson, Chair **Staff:** Pam Dill
Rick Hannold, Member
Jill Johnson, Member

Staff Present: Larry Van Horn, Facilities Director, Dane Kinney

Others Present: Elaine Marlow, Budget Director

Record @ 29:55

Subject/Description: Miscellaneous updates

Attachments: Camano Island Annex Bldg existing/proposed plan

Information: Larry briefed the Board on the following:

- Property Management transition – Handoff end of April beginning of May
- Space Needs Assessment – Response to RFP
- Camano Annex front counter planning – Scope of Work – Budget est. \$9300.00
- District court entrance security screening & ADA access began this morning
- L & J cooling coil project is completed (\$65,000)
- Port/fairground maintenance transition handed off
- Survey Monkey to determine department needs

**Budget Director/GSA
Summary Minutes**

Work Session was held between the County Commissioners and the Budget Director on Wednesday, April 8, 2015, at 10:05 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

County Commissioners: Helen Price Johnson, Chair **Staff:** Pam Dill

Rick Hannold, Member
Jill Johnson, Member

Staff Present: Elaine Marlow, Budget Director, Don Mason, Doug Kelly

Others Present: Pat Powell, WCLT

Record @ 01:01:20

Subject/Description: Update on Children's Representation Program – Public Defense

Attachments: Interagency Agreement with WA State Office of Civil Legal Aid

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING 70
APRIL 8, 2015– WORK SESSIONS**

Action Requested: Approval of Interagency Agreement with State of Washington Office of Civil Legal Aid and Island County; agreement allows Island County to be paid by the Office of Civil Legal Aid (OCLA) for the costs in the “Children’s Representation Program”; Amount: \$24,000.00.

Follow up: Okay with full Board to move forward to a Tuesday consent agenda.

Subject/Description: Conservation Futures Program (cont. from 4/1/15)

Attachments: yes

Discussion:

Acquisition Project Evaluation Criteria

A. Conservation Values & Resources

At the April 1 Work Session the Board requested that Watershed Protection be added to A. Conservation Values & Resources. Doug Kelly provided language for A2. a. & b.

- a) Provides for protection of groundwater resources through aquifer recharge area protection. Evaluation criteria applied through determination of groundwater susceptibility of properties included in the CFF application. Groundwater susceptibility is currently mapped as Low, Medium or High susceptibility (as part of the county’s CAO). Points are awarded from low to high.
- b) Provides for protection of groundwater resources by reducing seawater intrusion risk. Each property in Island County has a seawater intrusion risk based upon groundwater quality data and freshwater heads in the aquifer in proximity to the parcel being rated. Risk ratings are low, medium, high and very high. Projects earn higher point values moving from low to high.
- c) Reduces impact of storm water discharge.

The scoring is set up so you can have a Watershed Protection project by itself or it also could be a component of another project.

Pat Powell said she did not think that putting the Watershed Protection Project as a separate scoring project was appropriate; it should be a score for the different kinds of projects. The Board concurred.

The Board agreed to revisit A2.c. for future discussion.

D. Economic Considerations

1. Planning Department determines project does not reduce the capacity of land suitable for development necessary to accommodate the allocated housing and employment growth, as adopted in the jurisdiction’s planning policies.

The Board agreed to change the points in D.1 to “Negative 10 to 0”. The Board also agreed that D.1 would be pre-scored by Planning, DNR would pre-score Watershed Protection and Habitat.

Follow up: Continue discussion to the 4/15/15 work session.

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING 71
APRIL 8, 2015– WORK SESSIONS**

**Commissioner's Office
Summary Minutes**

The County Commissioners met during Work Session on Wednesday, April 8, 2015 at 9:25 a.m. and 11:00 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA.

Present were:

County Commissioners: **Helen Price Johnson, Chair**
 Richard Hannold, Member
 Jill Johnson, Member

Staff: Pam Dill

Others Present: Elaine Marlow, Budget Director, Dave Wechner, Greg Banks, Dan Mitchell

Record @ 19:50

Subject/Description: County logo/website

Attachment: none

Discussion: Jill reported that the Website Design Subcommittee discussed changing the County's logo. The subcommittee's recommendations in order of preference:

- Two islands
- Simplify existing logo
- New logo
- Keep existing logo (on Island County Vehicles)

Commissioner Price Johnson suggested the concept of having a separate county seal/county logo.

The subcommittee also discussed changing the County's internet domain from "islandcounty.net" to "islandcounty.gov".

Follow up: The subcommittee will explore the idea of a separate county seal and logo. The Board agreed to move forward with an application to change the County's internet domain to "islandcounty.gov".

Record @ 01:55:26

Subject/Description: SSB 5077- impacts revenue received in Auditor's O & M fund

Attachment: yes

Action Requested: Request from Sheilah Crider, Auditor, for the Board to contact legislators opposing the section in SSB 5077 that implements the reduction of O & M revenue to counties.

Follow up: Commissioner Price Johnson will contact Josh Weiss, WSAC, on the status of the bill and if needed put together a draft letter for Board signature.

Subject/Description: Letter to WA State Office of the Insurance Commissioner

Attachment: draft letter

Action Requested: Approval of letter to Commissioner Matt Kreidler, WA State Office of the Insurance Commissioner, urging reconsideration of the rejection of the 2014 Washington Counties Insurance Fund (WCIF) rates.

Follow up: Okay with full Board for Chair to sign letter on behalf of the Board.

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING 72
APRIL 8, 2015– WORK SESSIONS**

Subject/Description: Resolution in the matter of employing special counsel to assist in the development and adoption of the County's Growth Management Act Comprehensive Plan, Development Regulations, and such other actions deemed appropriate to address the GMA

Attachment: draft resolution

Action Requested: Elaine Marlow reviewed the resolution & Exhibit A-Terms of Engagement with the Board.

Follow up: The draft has been sent to the Judges for review and will come back to the April 15th work session prior to official action.

Record @ 02:23:50

EXECUTIVE SESSION ANNOUNCED

Commissioner Price Johnson announced the Board would recess then meet in Executive Session at 11:35 a.m., in the Office of GSA/Risk, Room 200, as allowed under RCW 42.30.110(1)(i) to discuss with legal counsel litigation or potential litigation. The Executive Session lasted 30 minutes with no announcement in open public session.

At 12:05 p.m. the Board recessed and then met in Executive Session at 1:00 p.m. in the Commissioner's Office Conference Room #218, as allowed under RCW 42.30.110(1)(g) to review the performance of a public employee. The Executive Session lasted until 5:00 p.m. with no announcement in open public session.

BOARD OF COUNTY COMMISSIONERS
ISLAND COUNTY, WASHINGTON

Helen Price Johnson, Chair

Richard M. Hannold, Member

Jill Johnson, Member

ATTEST:

Debbie Thompson, Clerk of the Board